

The Frewsburg Central School Board of Education met on Thursday, March 9, 2017 in the Middle/High School Library at the Middle/High School at 7:00 p.m. Present were:

BOARD MEMBERS: Chad Chitester, Jason Ruhlman, Polly Hanson,
Randy Wiltsie and John Spacht
ADMINISTRATORS: Shelly O'Boyle, Superintendent
Jerome Lee Yaw, Business Manager
William Caldwell, MS/HS Principal
Ann Morrison, Elementary Principal
Danielle Patti, Asst. Supt. of Curriculum &
Instruction & Dir. of Special Education
Matthew Moore, Chairperson Special Ed.
BOARD SECRETARY
& DISTRICT CLERK: Lona Carlberg
FACULTY: James Hale
OTHERS: Laura Greenwood, Erin Ekstrom, Nancy Skeates,
Anna Gifford, Julie Eckberg, Lisa Lyon and Jackie
Chitester

The Board of Education held a Budget Workshop from 5:30 p.m. – 7:00 p.m. in Mrs. O'Boyle's Office with Mr. Lee Yaw and Mrs. O'Boyle.

I. OPENING OF MEETING

Mr. Chad Chitester, President of the Board, opened the meeting at 7:03 p.m. and led the Pledge of Allegiance.

II. PUBLIC STATEMENTS, QUESTIONS

Mrs. Julie Eckberg entered at 7:04 p.m.

Mrs. Anna Gifford wanted to inform the District that she had completed a form with the American Red Cross through the Town of Carroll to register and include all participants, up to 500, that take swim lessons. She noted that the School District is the authorized provider of the pool. She commented that she has students from age 3 to 15 and teaches water safety instruction along with swim lessons.

III. EDUCATIONAL ISSUES OR PRESENTATIONS

IV. OLD BUSINESS

V. ACTIONS

1. Minutes of Regular Board Meeting of 2/9/17 and Special Board meetings of 2/2/17 and 2/22/17.

Minutes

Mr. Chitester asked for a motion to approve the minutes of 2/22/17 with the amendment that Chad Chitester seconded motion #1.

Mr. Ruhlman made a motion to approve the minutes of Regular Board Meeting of 2/9/17 and Special Board Meetings of 2/2/17 and 2/22/17 with the amendment. Seconded by Mrs. Hanson. Motion was unanimously carried.

2. Treasurer's Reports.

Financial

Mr. Ruhlman made a motion to approve the Treasurer's Reports for February 2017 with the following balances:

February 2017

Capital Fund.....	\$18,348.50
Federal Funds.....	\$366,901.84
General Fund.....	\$199,136.87
Lunch Fund.....	\$18,289.64
Student Funds.....	\$50,705.84
Trust and Agency Fund.....	\$78,056.49

Seconded by Mr. Spacht. Motion was unanimously carried.

3. Personnel.

A. Retirements. (See Attachment I)

Personnel

Mr. Ruhlman made a motion to approve all personnel actions as listed on **Attachment I**: the retirement of Larry W. John as a Custodian for the District with a salary of \$22.70 per hour, effective 6/30/17. He is taking advantage of the retirement incentive. The laid off position of Tiffany Walrod as a 1:1 Special Education Teacher Aide at Robert H. Jackson Elementary School with a salary of $\$9.70 + .25 = \9.95 per hour, effective 2/17/17. The student is no longer in need of an aide per I.E.P. and CSE meeting. Seconded by Mrs. Hanson. Motion was unanimously carried.

B. Appointments. (See Attachment II)

Personnel

Mr. Wiltsie made a motion to approve all personnel actions as listed on **Attachment II:** the appointment of Robert Goold as a Long-Term Substitute PE/Health Teacher at the MS/HS with a salary of \$200.00 per day, effective 3/14/17 – 6/5/17. These dates are approximate dates pending the birth of the baby and/or Dr.'s orders. The appointment of Melissa Hultberg as a Bus Driver for the District with a salary of \$13.85 per hour, effective 2/28/17. She will have Bus#101 Route for approximately 5.3 hours per day. The appointment of Jeff Tonger as a Bus Driver for the District with a salary of \$16.55 per hour, effective 2/28/17. He will do the mid-day UPK Route for approximately 1.2 hours per day. The appointment of Thomas Vanstrom as a Bus Driver for the District with a salary of \$17.76 per hour, effective 2/28/17. He will do the Amish Route for approximately .5 hours per day. The appointment of Raegen Dye as a Bus Driver for the District with a salary of \$13.00 per hour, effective 2/27/17. She will do the Alt Ed Route to Cassadaga and P Tech Route to LoGuidice, Fredonia for approximately 5 hours per day. The appointment of Thomas G. Mott, Jr. as a Volunteer Assistant Softball Coach at the Middle/High School, effective 3/6/17 – 6/23/17, pending First Aid, CPR and AED training. The appointment of Mark W. Jackson as a Volunteer Assistant Track Coach at the Middle/High School effective 3/6/17 – 6/23/17, pending First Aid, CPR and AED training; and the appointment of additional non-teaching substitute: Travis Gifford. Seconded by Mr. Ruhlman. Motion was unanimously carried.

4. Authorization to conduct a summer driver education program.

Students

Mr. Ruhlman made a motion for the authorization to conduct a summer driver education program. Seconded by Mrs. Hanson. Motion was unanimously carried.

5. Authorization to conduct a Special Board of Education meeting on April 18, 2017 at 5:30 p.m. in Mrs. O'Boyle's office for the purpose of voting on the 2017-18 BOCES administrative budget and election of BOCES Board Members.

Board

Mr. Wiltsie made a motion for the authorization to conduct a Special Board of Education meeting on April 18, 2017 at 5:30 p.m. in Mrs. O'Boyle's office for the purpose of voting on the 2017-18 BOCES administrative budget and election of BOCES Board Members. Seconded by Mr. Ruhlman. Motion was unanimously carried.

6. Authorization for the Softball Team to participate in the Annual

Students

Grand Strand Softball Classic in Myrtle Beach, South Carolina over the spring break, April 10 – 14, 2017, pending Homeland Security approval and proof of insurance. **(See Attachment III)**

Mr. Ruhlman made a motion for the authorization for the Softball Team to participate in the Annual Grand Strand Softball Classic in Myrtle Beach, South Carolina over the spring break, April 10 – 14, 2017, pending Homeland Security approval and proof of insurance. **(See Attachment III)** Seconded by Mr. Chitester. Motion was unanimously carried.

7. Approval of additional recommendations of CSE Committee for special class placements for the 2016-17 school year. **(See Attachment IV – Board and Administration only)**

Students

Mr. Wiltsie made a motion for the approval of additional recommendations of CSE Committee for special class placements for the 2016-17 school year. **(See Attachment IV – Board and Administration only)** Seconded by Mrs. Hanson. Motion was unanimously carried.

8. Authorization to approve the following student lifeguards: **Jacob Rhodes and Kelsey Wolfe.**

Students

Mr. Ruhlman made a motion for the authorization to approve the following student lifeguards: **Jacob Rhodes and Kelsey Wolfe.** Seconded by Mrs. Hanson. Motion was unanimously carried.

9. Authorization to approve the Amended Administrative and Confidential contracts effective July 1, 2017 to June 30, 2020. **(See Attachment V – Board only)**

Personnel

Mr. Wiltsie made a motion for the authorization to approve the Amended Administrative and Confidential contracts effective July 1, 2017 to June 30, 2020. **(See Attachment V – Board only)** Seconded by Mr. Chitester. Motion was unanimously carried.

10. Resolution of Board of Education 2017-18

Financial

WHEREAS, it is the plan of a number of public school districts in Erie 2-Chautauqua-Cattaraugus County BOCES, New York, to bid jointly those items indicated on the attachment,

WHEREAS, The Frewsburg Central School District is desirous of participating with other school districts in Erie 2-Chautauqua-Cattaraugus County BOCES in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, and,

WHEREAS, The Frewsburg Central School District wishes to appoint a committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the boards of education and making recommendations thereon; therefore,

BE IT RESOLVED, That the board of education of Frewsburg Central School District hereby appoints Peter Ciminelli, BOCES and a committee chosen by him to represent it in all matters related to the above, and,

BE IT FURTHER RESOLVED, That the Frewsburg Central School District Board of Education authorizes the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and,

BE IT FURTHER RESOLVED, That the Frewsburg Central Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and,

BE IT FURTHER RESOLVED, That the Frewsburg Central Board of Education agrees (1) to abide by majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts(s) it will conduct all negotiations directly with the successful bidder(s). **(See Attachment VI)**

Mr. Wiltsie made a motion for the authorization to approve the Resolution of Board of Education 2017-18

WHEREAS, it is the plan of a number of public school districts in Erie 2-Chautauqua-Cattaraugus County BOCES, New York, to bid jointly those items indicated on the attachment,

WHEREAS, The Frewsburg Central School District is desirous of participating with other school districts in Erie 2-Chautauqua-Cattaraugus County BOCES in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, and,

WHEREAS, The Frewsburg Central School District wishes to appoint a committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the boards of education and making recommendations thereon; therefore,

BE IT RESOLVED, That the board of education of Frewsburg Central School District hereby appoints Peter Ciminelli, BOCES and a committee chosen by him to represent it in all matters related to the above, and

BE IT FURTHER RESOLVED, That the Frewsburg Central School District Board of Education authorizes the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and,

BE IT FURTHER RESOLVED, That the Frewsburg Central Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and,

BE IT FURTHER RESOLVED, That the Frewsburg Central Board of Education agrees (1) to abide by majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts(s) it will conduct all negotiations directly with the successful bidder(s). **(See Attachment VI)**

Seconded by Mr. Ruhlman. Motion was unanimously carried.

11. Cooperative Purchasing Annual Resolution of the Board of Education

Financial

WHEREAS, It is the plan of a number of public school district in Cattaraugus County and Allegany County, New York to bid jointly for **various supplies, commodities, and/or services in the 2017-2018 fiscal year, and**

WHEREAS, The Frewsburg Central School District is desirous of participating with other school districts in Cattaraugus and Allegany Counties in the joint bidding of all or some of the supplies, commodities, and/or services as mentioned above, as authorized by General Municipal Law, Section 119-0 and as determined by district need, and

WHEREAS, The Board of Cooperative Educational Services and Boards of Education wish to appoint a committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting of the results to the Board of Cooperative Educational Services and Boards of Education and making recommendations thereon; therefore,

BE IT RESOLVED, That the Frewsburg Central School District Board of Education hereby appoints the Cattaraugus-Allegany-Eire-Wyoming Board of Cooperative Educational Services to represent it in all matters related above, and,

BE IT FURTHER RESOLVED, That the Frewsburg Central School District Board of Education authorizes the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned supplies, commodities, and/or services, and,

BE IT FURTHER RESOLVED, That the Frewsburg Central School District Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and,

BE IT FURTHER RESOLVED, That the Frewsburg Central School District Board of Education agrees (1) to abide by the majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contracts(s) it will conduct all negotiations with the successful bidder(s). **(See Attachment VII)**

Mr. Wiltsie made a motion for the authorization to approve the Cooperative Purchasing Annual Resolution of the Board of Education

WHEREAS, It is the plan of a number of public school district in Cattaraugus County and Allegany County, New York to bid jointly for **various supplies, commodities, and/or services in the 2017-2018 fiscal year, and**

WHEREAS, The Frewsburg Central School District is desirous of participating with other school districts in Cattaraugus and Allegany Counties in the joint bidding of all or some of the supplies, commodities, and/or services as mentioned above, as authorized by General Municipal Law, Section 119-0 and as determined by district need, and

WHEREAS, The Board of Cooperative Educational Services and Boards of Education wish to appoint a committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting of the results to the Board of Cooperative Educational Services and Boards of Education and making recommendations thereon; therefore,

BE IT RESOLVED, That the Frewsburg Central School District Board of Education hereby appoints the Cattaraugus-Allegany-Eire-Wyoming Board of Cooperative Educational Services to represent it in all matters related above, and,

BE IT FURTHER RESOLVED, That the Frewsburg Central School District Board of Education authorizes the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned supplies, commodities, and/or services, and,

BE IT FURTHER RESOLVED, That the Frewsburg Central School District Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and,

BE IT FURTHER RESOLVED, That the Frewsburg Central School District Board of Education agrees (1) to abide by the majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contracts(s) it will conduct all negotiations with the successful bidder(s). **(See Attachment VII)**
Seconded by Mr. Ruhlman. Motion was unanimously carried.

12. Authorization for the Relief Zone to continue usage of the RHJ Elementary School; cafeteria, gymnasium, library-computer center, art room and playground area for the purpose of running their JumpStart Before School, After School and Young Minds Tutoring programs in service to area families and their K-6th grade children indefinitely. **(See Attachment VIII)**

Facility

Mrs. Hanson made a motion for the authorization for the Relief Zone to continue usage of the RHJ Elementary School; cafeteria, gymnasium, library-computer center, art room, and playground for the purpose of running their JumpStart Before School, After School , Half Day Program and Young Minds Tutoring programs in service to area families and their

K-6th grade children through June 2018 for the 2017-18 school year.
Seconded by Mr. Wiltsie. Mr. Ruhlman abstained. Motion was carried.

13. Personnel.

A. Resignations, Retirements. **(See Attachment I.A)**

Personnel

Mrs. Hanson made a motion to approve all personnel actions as listed on **Attachment I.A:** the retirement of Alexander B. DiMaio as a Custodian at the MS/HS with a salary of \$10.70 per hour, effective 6./23/17; the resignation of Travis Muntz as a 1:1 Special Education Aide at the MS/HS with the salary of \$9.70 + .25 = \$9.95 per hour, effective 3/17/17. This is a 10 month student calendar position. Seconded by Mr. Ruhlman . Motion was unanimously carried.

B. Appointments. **(See Attachment II.A)**

Personnel

Mr. Wiltsie made a motion to approve all personnel actions as listed on **Attachment II.A:** the appointment of Josh Peterson as a Volunteer Assistant Track Coach at the MS/HS, effective 3/6/17 – 6/23/17 pending First Aid, CPR and AED training; the appointment of Josiah Blanchard as the Adult Score Keeper/Time Keeper Home Softball at the MS/HS with a salary of \$30.00 + \$13.00 if two games same day, effective 3/6/17 – 6/23/17. Seconded by Mrs. Hanson. Motion was unanimously carried.

14. Authorization for Frewsburg Central School and Falconer Central School to combine Girls Swimming for the 2017-18 school year.
(See Attachment IX – Board and Administration only)

Students

Mr. Ruhlman made a motion for the authorization for Frewsburg Central School and Falconer Central School to combine Girls Swimming for the 2017-18 school year. **(See Attachment IX – Board and Administration only)**
Seconded by Mrs. Hanson. Motion was unanimously carried.

15. Authorization to vote for three (3) candidates to serve on the Executive Committee of the Chautauqua County School Boards Association for term effective July 1, 2017 through June 30, 2020.
(See Attachment X – Board and Administration only)

Board

Mr. Ruhlman made a motion for the authorization to vote for three

(3)candidates (Sylvester Cleary, Forestville, Jeanne Oag, Cassadaga Valley and Loretta Torrain, Dunkirk) to serve on the Executive Committee of the Chautauqua County School Boards Association for term effective July 1, 2017 through June 30, 2020. **(See Attachment X – Board and Administration only)**
Seconded by Mr. Chitester. Motion was unanimously carried.

VI. PAYMENT OF BILLS

No questions were asked.

VII. GOAL UPDATE AND GOOD NEWS

Mrs. Patti announced that the recent Superintendent's Conference Day was very successful. Teachers received professional development that was relevant to what they teach. Mrs. O'Boyle attended and welcomed all employees. Child Advocacy Program (CAP) personnel met with all Teachers, Teaching Assistants, Aides, Transportation and Cafeteria employees in the a.m. and with the Nurses, Counselors and Psychologist in the p.m. Feedback was very positive. The Admin Team received Goal Setting training from Candi Fowler, NWEA. Mr. Melquist, Business teacher, attended J.C.C. regarding College Connections Certification. Mrs. Armella and Mr. Uebelhoer attended a Fitness Gram Assessment training. Others received Foundations Training from the Personalized Learning Team. It was a great day.

Mrs. Morrison announced that the Science Fair had approximately 100 participants. Mrs. Caldwell does a great job with this each year. She noted that the Grade One Grandparents Day was held yesterday with 70+ grandparents attending. She also announced that the Wellness Fair will be held on April 27, 2017 from 6:30 p.m. – 7:30 p.m.

Mr. Caldwell announced that Jillian Jackson placed first in the job interview competition through the Small Animal Science program. She was the only Junior in a group of 12 and had no prior knowledge of questions that were asked. She now advances to the State competition. He also noted that the Girls' Basketball Team had advanced to the Western Regionals at Buffalo State.

Mr. Caldwell announced that both the Boys and Girls Bowling Teams won the Section 6 titles with 2 of the boys moving on to States. Malik Williams placed 9th in the State and Joshua Snow placed 43rd out of 66 participants. He also announced that the 2017 After Grad Committee was sponsoring Bubble Soccer and everyone was invited to attend. He noted that in three weeks the Musical, "Nice Work If You Get It" will be taking place at the MS/HS.

Mr. Moore announced that the CSE Committee had held meetings on almost all of the 7 – 12 students. He also noted that Mr. Hal Rowley was taking some 12:1:1 students to STEM Wars and what a great opportunity for those students. He also noted that Mrs. Harris was working with Seniors on various job trainings and scholarship for College.

Mrs. O’Boyle acknowledged that Mrs. Patti had attended the United Way meeting at J.C.C. to receive the District’s Campaign Achievement Award for 2016. She also noted that the Girls Basketball Team was playing extremely well and that she might be asking the Board for transportation, meals, hotels, etc. if they continue forward.

VII. INFORMATIONAL ITEMS

- AA. Revenue Status Report. **(Board and Administration only)**
- BB. Budget Status Report. **(Board and Administration only)**
- CC. Budget Transfer Report. **(Board and Administration only)**
- DD. BOCES Board Nomination #1 Letter. **(Board and Administration Only)**
- EE. February 27, 2017 In-Service Agenda.
- FF. United Way 2016 Campaign Certificate.
- GG. Far West Regional Section VI Girls Basketball Game on Saturday, March 11, 2017 at 5:00 p.m.

IX. COMING ATTRACTIONS

1. **Tuesday, April 4, 2017** – BOCES Annual Meeting – 6:30 p.m. – 7:30 p.m. at LoGuidice Educational Center, 9520 Fredonia-Stockton Road, Fredonia, New York **(If interested in attending, please let Laura or Lona know by March 17, 2017.)**
2. **Thursday, April 6, 2017** – Regular Board of Education Meeting, 6:30 p.m. – MS/HS Library.
3. **Tuesday, April 18, 2017** – BOCES Component Vote Date for the purpose of voting on the 2017-18 BOCES administrative budget and casting your ballot in the election of members to serve on the BOCES Board. This meeting will start at 5:30 p.m.
4. **Thursday, May 4, 2017** – Public Hearing on the Budget – 6:30 p.m. – Middle/High School Library.

5. **Tuesday, May 16, 2017** – Budget and Board Member Vote – 2:00 p.m. – 8:00 p.m. – MS/HS New Gym Lobby with Board of Education Meeting – 5:30 p.m. – MS/HS Library.

At 7:57 Mrs. Jackie Chitester entered and exited the room.

At 7:57 p.m. Mr. Ruhlman made a motion to convene to Executive Session to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Seconded by Mrs. Hanson. Motion was unanimously carried.

At 8:27 p.m. Mr. Wiltsie made a motion to come out of Executive Session. Seconded by Mr. Ruhlman. Motion was unanimously carried.

At 8:27 p.m. Mr. Spacht made a motion to return to Open Session. Seconded by Mr. Wiltsie. Motion was unanimously carried.

X. ADJOURNMENT

Mr. Wiltsie made a motion to adjourn the meeting. Seconded by Mr. Chitester. Motion was unanimously carried. Adjourned at 8:28 p.m.

Respectfully submitted,

Lona J. Carlberg
District Clerk